

**MEMORANDUM**

**TO: City Council - Mayor - Department Heads**

**FROM: Michael Echols, Chairman**

**DATE: February 21, 2017**

**RE: Dates for Special Council Meetings (Budget Hearings) for Proposed Budget  
FY 2017-2018**

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Listed below is a schedule of special council meetings on the City's proposed operating budget for FY 2017-2018. The meetings will begin at 4:00 p.m. The council will go through each department as quickly as possible; however, the schedule may be revised to accommodate extended review in certain areas.

**Thursday, March 2, 2017:**

- 1) General Fund Revenues
- 2) Special Revenues & Expenses
- 3) Legislative Department (Council)
- 4) Executive Department (Mayor)
- 5) Administration
- 6) Legal Department
- 7) City Marshal
- 8) Fire Department
- 9) Police Department

**Budget Hearing Schedule  
February 21, 2017**

**Monday, March 6, 2017:**

- 1) Public Works**
- 2) Enterprise Funds:**
  - a) Airport**
  - b) Transit System**
  - c) Water & Sewer**
- 3) Internal Service Fund**
- 4) Planning & Urban Development**
- 5) Engineering – Civil & Traffic**
- 6) City Court**
- 7) Community Affairs**
- 8) Other Finance Source Use**
- 9) Enterprise Funds:**
  - a) Civic Center**
  - b) LA Purchase Gardens & Zoo**

**\*\*Note: Council “must” introduce ordinance to adopt budget by March 28, 2017. Public hearing & final adoption of budget must occur at the April 11, 2017 Council Meeting. (City Charter, Article V, Sec. 5-01)**